2015-2016 Bemis PLTW School Grant Competition
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Important Dates

- Application opens: September 15, 2014
- Application closes: November 1, 2014
- Award notifications: December 1, 2014

Eligibility Requirements

Please read and ensure all the eligibility requirements are met prior to applying. This is a competitive application process and applicants are not guaranteed funding.

- **This grant opportunity has very specific parameters and school must be invited to apply.**
  - Contact your local Director of School Engagement or grants@pltw.org for questions regarding eligibility.
- Must be implementing a new PLTW Gateway or PLTW Launch program.
- Must begin implementing the program in the 2015-2016 school year.

Funding Levels

PLTW Gateway implementation grants are $20,000 distributed over two years. The two installments are as follows:

- Year 1: $10,000
- Year 2: $10,000

PLTW Launch implementation grants are $7,500 distributed over two years. The two installments are as follows:

- Year 1: $5,000
- Year 2: $2,500

Use of Funds

Allowable Expenses

Funds may be used for the following types of program expenses:

- PLTW Participation Fee
- Teacher training expenses
- Required equipment and supplies listed in the Gateway Inventory Workbook or Launch Price Sheet
- Laptop computer designated to the PLTW teacher
- Lab printer
- Digital projector and screen
- Tablets for the Launch program ONLY

Unallowable Expenses

Funds may **not** be used for:

- Salaries or Stipends
- Benefits
• Meals
• Infrastructure
• Student computers
• Renovations
• Equipment and supplies listed as “Optional” in the Gateway Inventory Workbook or Launch Price Sheet
• Indirect Costs
• Any other expenses unspecified as allowable

Reporting Requirements
PLTW requests schools receiving support through the School Grant Program submit three reports: a narrative program report, data collection report, and financial report. The narrative report includes questions regarding professional development, equipment purchases, community support, student recruitment and access efforts, accomplishments, challenges, plans for the future, and media exposure. The data collection report requests information about student enrollment, student demographics, course offerings, attendance, and various other topics. The financial report asks detailed information about the grant budget and actual expenditures.

Submission Instructions
All applications must be submitted online through the PLTW grant application system: http://grants.pltw.org/. Applications must be received on or before the closing date. No late submissions will be accepted.

1. Login to http://grants.pltw.org/.
   a. Note: New users must first create their login credentials by clicking on the New Registration link at the bottom of the login page.

2. Click on the “Forms” tab on the left-hand navigation bar. Under the “Forms” Tab:
   a. Review the supplemental documents within the PLTW Gateway or PLTW Launch (whichever one is applicable) section.
      i. Application Instructions and Tips – Provides high level instructions and grant writing tips.
      ii. Gateway Inventory Workbook or Launch Price Sheet – Supply list for the program broken down by course/unit/module.
      iii. New School Budget Summary – Financial template to compile all costs.
   b. Complete the following items.
      i. New School Budget Summary – Provides a single-page standard template that compiles all program costs.
         1. Complete this budget using your finalized program inventory workbook.
         2. Note: You will be asked to upload this document as part of your application.
      ii. Bemis PLTW Grant Application – Complete the online application named Bemis PLTW Grant Application. The application is located under the Applications section.
         1. Note: Online applications can be saved and returned to at a later point.
2. Submit your application by clicking “Finish” on the final page of the online application.
3. You should receive an email confirming receipt of your submission.

Contact Information
If questions arise throughout this process, please contact grants@pltw.org.