2015-2016 John Deere
PLTW School Grant Competition
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Important Dates

- Application opens: September 15, 2014
- Application closes: January 15, 2015
- Award notifications: February 15, 2015

Eligibility Requirements

Please read and ensure all the eligibility requirements are met prior to applying. This is a competitive application process and applicants are not guaranteed funding.

- Must be a middle school within 50 miles of the following John Deere locations:
  - Torrance, CA
  - Augusta, GA
  - Des Moines, Dubuque, Ottumwa, Quad Cities, & Waterloo, IA
  - Champaign, IL
  - Coffeyville, KS
  - Thibodaux, LA
  - Raleigh-Durham, NC
  - Fargo & Valley City, ND
  - Horicon, WI
- Must be implementing a new PLTW Gateway program.
  - This includes both foundation units Design & Modeling and Automation & Robotics.
- Must begin implementing the program in the 2015-2016 school year.
- Must establish a PLTW Partnership Team within the first year of implementation. Schools awarded a grant, must also include a representative from John Deere on their PLTW Partnership Team.

Funding Levels

PLTW Gateway implementation grants are $20,000 distributed over two years. The two installments are as follows:

- Year 1: $10,000
- Year 2: $10,000

Use of Funds

Allowable Expenses

Funds may be used for the following types of program expenses:

- Required equipment and supplies listed in the Gateway Inventory Workbook
- Teacher training expenses (including tuition, meals, lodging, and travel expenses)
- PLTW Participation Fee
- Laptop computer designated to the PLTW teacher
- Lab printer, digital projector and screen
Unallowable Expenses
Funds may not be used for:
- Equipment and supplies listed as “Optional” in the Gateway Inventory Workbook
- Indirect Costs (including administrative costs)
- Infrastructure or Renovations
- Salaries, Stipends, or Benefits
- Student computers
- Any other expenses unspecified as allowable

Reporting Requirements
PLTW requests schools receiving support through the School Grant Program submit three reports: a narrative program report, data collection report, and financial report. The narrative report includes questions regarding professional development, equipment purchases, community support, student recruitment and access efforts, accomplishments, challenges, plans for the future, and media exposure. The data collection report requests information about student enrollment, student demographics, course offerings, attendance, and various other topics. The financial report asks detailed information about the grant budget and actual expenditures.

Submission Instructions
All applications must be submitted online through the PLTW grant application system: http://grants.pltw.org/. Applications must be received on or before the closing date. No late submissions will be accepted.

1. Login to http://grants.pltw.org/.
   a. Note: New users must first create their login credentials by clicking on the New Registration link at the bottom of the login page.

2. Click on the “Forms” tab on the left-hand navigation bar. Under the “Forms” Tab:
   a. Review the supplemental documents within the PLTW Gateway section.
      i. Application Instructions and Tips – Provides high level instructions and grant writing tips.
      ii. Gateway Inventory Workbook – Supply list for the program broken down by course.
      iii. New School Budget Summary – Financial template to compile all costs.
   b. Complete the following items.
      i. New School Budget Summary – Provides a single-page standard template that compiles all program costs.
         1. Complete this budget using your finalized program inventory workbook.
         2. Note: You will be asked to upload this document as part of your application.
      ii. John Deere PLTW Grant Application – Complete the online application named John Deere PLTW Grant Application. The application is located under the Applications section.
         1. Note: Online applications can be saved and returned to at a later point.
2. Submit your application by clicking “Finish” on the final page of the online application.
3. You should receive an email confirming receipt of your submission.

Contact Information

If questions arise throughout this process, please contact grants@pltw.org.